YACHTING VICTORIA

YACHTING VICTORIA INC.
NOMINATIONS for BOARD
For ELECTION AT ANNUAL GENERAL MEETING 2016
CLOSING DATE JULY 31st 2016 at YV Inc.

Nominations are called for:
FIRST BALLOT
To elect members in accordance with Rule 15, for a term of three years.

SECOND BALLOT
To elect from amongst the eight Board Members who have been either elected in the **FIRST BALLOT** or still to complete their term, in accordance with Rule 15 for a period of one year the following:

President	(one position)
Vice President	(one position)
Treasurer	(one position)

[Please Print]

We RBYC Club, hereby nominate

(Name) GRANT DUNCAN for Position of

President / Vice President / Treasurer / ~~Board Member~~

Nominee Club Address 253 ESPLANADE

MIDDLE BRIGHTON P/Code 3186

Telephone:(B)[03] 95923092 (H)[ ] (Fax)[03] 95929633

Email

We certify that the Nominee is an Adult Member of a Member Club (Silver Card Number) and has not served more than six years consecutively as a member of the Board immediately prior to the election.

Signed: [Commodore] [Secretary]

I hereby consent to this nomination, and have signed a Board Declaration (which appears at pages 4-8 of this form)

[Nominee]

We enclose the Nominee's credentials (see Pages 2 & 3) for circulation by Yachting Victoria Inc.

This must be completed and returned no later than 5pm on Sunday 31 July 2016 to:

The Secretary
YACHTING VICTORIA Inc
Suite 2 77 Beach Rd Sandringham 3191
YACHTING VICTORIA INC.

YACHTING VICTORIA

BOARD NOMINEE CREDENTIALS
For circulation for the information of Member Clubs.

Name _____

Occupation _____

Principal Club _____

Other Clubs _____

Boating Activity	Club/Class	Year(s)

Club/Class Offices Held	Club/Class	Year(s)

YV/YA Offices Held		Year(s)

Business Experience	Organisation	Year(s)

Marketing/Comms Experience	Organisation	Year(s)

Water/Foreshore Mgt Experience	Organisation	Year(s)

Sport Development Experience	Organisation	Year(s)

Board/Committee Experience (other)	Organisation	Year(s)

Other non-Boating Experience	Organisation	Year(s)

YACHTING VICTORIA

YACHTING VICTORIA INC.
BOARD NOMINEE STATEMENT

For circulation for the information of Member Clubs.
(A brief 150-word statement of candidate's aspirations for Yachting Victoria Inc and outline of contribution to be made if elected to the Board)

Yachting Victoria

Board Declaration

If I am successfully elected to become a member of the Board of Yachting Victoria Incorporated (YV) I declare that:

A. Action

1. I will act with honesty and integrity and in good faith
2. I have a duty to use due care and diligence
3. I will not knowingly engage in any conduct likely to bring discredit upon Yachting Victoria.

B. Performance

1. The Board is responsible for providing effective leadership and collaborating with management to:
    a. Articulate and communicate the organisation's vision and mission
    b. Provide a defined strategic plan with priorities and measurable goals
    c. Develop the organisational structure to achieve those goals
    d. Evaluate progress towards goals
    e. Ensure that those goals are attained.

2. I will ensure that Yachting Victoria is a socially responsible organisation with the highest standards in all its operations.

3. I agree that the Board will recruit, select, hire and monitor the performance of the CEO against agreed performance indicators.

4. It is the responsibility of the Board to evaluate its performance and arrange for training and development of the Board as necessary and appropriate.

C. Governance

1. Good governance is essential to maintaining the trust and effectiveness of Yachting Victoria internally and externally.

2. The President is the principal spokesperson for the Board. I will not make public statements on matters related to my role without first consulting the President (and Board) and will not hold myself out as expressing views of Board without their prior agreement

3. All contact with staff of Yachting Victoria is to be via the CEO in the first instance, and that any such contact should as a matter of course be with the knowledge of the President

4. It is my duty to ensure, through appropriate probing and challenging, that the management of Yachting Victoria is competent, ethical and prudent and that it acts in the best interests of Yachting Victoria.

5. I will work with the management in a positive and constructive way while recognising and respecting the appropriate separation of roles between the Board and management.

6. I will abide by the decisions of Board and I will raise any concerns I have regarding Board actions or the activities of YV with the President in the first instance.

7. I understand that the Board will, as required, establish standing committees and working groups with defined responsibilities and delegated powers from amongst its membership.

8. I understand that due to the 2016 completion of the One Sailing project and the transition to the new national management structure that the Board member role will be somewhat different to what has been traditional. I also note that an Implementation Agreement was signed between Yachting Victoria and Yachting Australia and that as a result Yachting Victoria has provided Yachting Australia (now Australian Sailing) the right to manage affairs for and on behalf of Yachting Victoria including fee collection, staff management and strategy delivery.

D. Compliance

1. I will obtain sufficient information either personally or from the management of Yachting Victoria to ensure that I understand what my duties are with regard to those areas with which the organisation interacts including company law, financial reporting, trade practices, occupational health and safety, environment, employment law, taxation, insurances, fundraising and reporting to regulators and funding bodies.

2. I will ensure that the major areas of risk to Yachting Victoria have been identified and appropriate steps taken to minimise the effect of those risks.

3. It is my responsibility, as a member of the Board , to ensure to the extent that is reasonable that adequate systems of internal control are present and that policies and procedures are designed, documented and maintained to enable adequate internal control over all Yachting Victoria accounting functions.

4. I will ensure that the Board establishes a control environment and maintains policies and procedures to assist in achieving the objective of ensuring, as far as possible, the orderly and efficient conduct of Yachting Victoria's business. This will include, but not be limited to, the audit process.

5. I accept that accounting and internal control systems, while designed to prevent and detect fraud and error, reduce but do not eliminate the risk of misstatement and accordingly, as a member of the Board, I assume responsibility, using best endeavours, for identifying any remaining risk.

6. I will, as a part of Board, approve payments, policies, contracts and other matters that are outside the powers formally delegated to management.

7. Any Intellectual Property that I develop and/or produce or create in the course of, or arising out of the performance of the duties as a Board member; and whether alone or in conjunction with someone else, is owned by and immediately vests with YV.

E. Interest

1. I will act at all times in the best interests of Yachting Victoria as a whole and not of specific groups or interests.

2. I will not be remunerated for my work on the Board and will not take improper advantage of my position for any kind of benefit or advantage for any person.

3. I will notify Board through the President of any conflict that arises in relation to any decision due for consideration by Board or any business being conducted by Yachting Victoria.

4. I understand that the performance of a service or the supply of any article to Yachting Victoria by me, or a related party of mine, for which compensation or other pecuniary benefit may be received requires the prior approval of the Board.

F. Information

1. All official information is confidential to the organisation and provided exclusively for my use during Board meetings and subsequent deliberations with other Board Members.

2. Personal information provided to the Board about it's, staff, members or members is provided on the basis that it is confidential and must not be communicated to other persons and organisations without an express written permission of the person concerned.

3. I will not use any information obtained through my role to violate any confidence or privilege or to gain improperly.

4. I accept that the Board reserves the right to determine matters to be considered confidential in regard to meetings of the Board, sub-committee meetings, any other meeting of Board or the general meetings of Yachting Victoria.

5. I undertake to keep all information and papers sent to me in my role as an Board member in confidence.

G. Support

YACHTING VICTORIA

1. I understand that Yachting Victoria may pay for or reimburse expenses that I incur in my duties as an Board member according to resolutions that the Board shall pass from time to time and with the approval of the President.

2. I understand that I have a standing invitation to attend any Yachting Victoria event and that I will agree with the Event Director on a suitable time and itinerary. I understand that Yachting Victoria will not pay my event entry fees, membership fees or for any other purchase I might wish to make from the organisation.

H. Commitment

1. I will attend all meetings of the Board including sub-committee meetings (of which I am a member) and extraordinary meetings as well as the general meetings of Yachting Victoria, and that if unable to attend will advise the Chief Board Officer 24 hours prior to the meeting commencing.

2. I agree to be bound by this declaration and expect all members of Board to be similarly bound.

3. If I am unable to meet, or continue to meet, the requirements of my role as a Member of the Board I will offer to resign from the Executive.

4. I agree to provide the Chief Board Officer of at least 7 days notice of any items of other business I want to have included in Other Business of any scheduled meeting.

I. Personal and Medical Checks

1. I agree that YV may undertake whatever checks, at any time it deems appropriate, as to my character and suitability for this role including police checks.

2. I declare that I know of no reason that I may not be suitable fro this role – either medical or otherwise.

Signature:

Date: 20-7-2016

Print Name: GRANT DUNCAN

Witnessed by:

Signature: Date: 20/7/16

Print Name: Eric Wegman