



Boating Operations Manager – Sandringham Yacht Club

Sandringham Yacht Club (SYC), one of Australia's most progressive and awarded yacht clubs, is looking for an experienced person to fill the role of Boating Operations Manager.

SYC is an outstanding sailing facility in Victoria with 2,700 members, 500 onsite boats and a healthy boating program. This is very much a hands-on role heading up the Boating Department at Sandringham Yacht Club.

The purpose of this position is to manage, organise and oversee all on-water racing and related events at SYC. An exciting challenge, the position takes in all racing across the Club's three core boating streams (keelboats, dinghy and recreational boating) as well as the delivery of its regattas. This position also oversees the Clubs thriving boating academy and boating programs.

The successful candidate will also be responsible for co-ordinating recruitment, rostering, supervision and management of the volunteer Race Management teams required to deliver the racing and events calendar. Training and upskilling of our race management volunteer base is a very important part of the role.

A diverse and challenging position, the Boating Operations Manager must hold at least State Race Officer certification.

Other requirements are a solid knowledge of racing rules, course setting, water safety and related race management matters, attention to detail and a common-sense approach when dealing with members in the coordination and running of yacht racing events.

The position deals with many stakeholders on a day-to-day basis, including at meetings. As such, applicants need to possess great communication skills and be highly professional and courteous.

Applicants also need to be at home around computers. If needed, training will be provided in the use of Top Yacht sailing software, Marina Focus and Micropower.

Key skills include:

- A dynamic, proactive, creative team player.
- Have a high level of management experience.
- Able to communicate with a wide variety of stakeholders effectively.
- A good level of understanding of race management including sailing instructions, notice of race and race compliance.
- A comprehensive understanding of club dynamics with volunteers, staff and members.

- Have an understanding of boat management (yachts and power boats) including asset management, maintenance management, fleet structure
- Computer skills and familiarity with web-based systems
- Strong organisational and administration skills with attention to detail
- First class customer service
- A suitable tertiary qualification and or international or local experience in a similar role

This is a full time role, which takes in a lot of weekend work as part of the normal roster. He or she will work in a friendly and supportive environment in a prime location in Melbourne's bayside waterfront. Ideally we are seeking applicants with an intimate knowledge of keelboat racing and the fundamentals of sailing and boats in general.

The successful candidate will report directly to the Chief Executive Officer and will be accountable to the three respective club captains - (sail (keelboats), off the beach (dinghies) and recreational boating) and will be responsible for the delivery of their racing and events calendar.

An attractive salary will be offered to the best candidate.

For full information on the position and more about Sandringham Yacht Club visit the [website](#) .
To apply for the position; email your resume to Sue Bowes, Acting Boating Manager, Sandringham Yacht Club at: Sue.Bowes@syc.com.au